SALFORD HEART CARE
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON: TUESDAY 4th NOVEMBER 2025, WINTON BOWLING, TENNIS & SOCIAL CLUB

Present: Alan Rowe (Treasurer)
Victor Bailey (Director)
Barbara Walker (Director)
Paul Brent (Director, Deputy Chairman)
Serena Rice (Coordinator-minutes)
31 members representing Winton, Little Hulton & Irlam branches

	Welcome and Opening
	The meeting commenced at 11:00am. A one-minute silence was observed in memory of members who passed away during the year.
1	**Apologies**
	Apologies received from: Jim Collins, Jean Chubb (Director), Tricia Harris (Committee member), Vincent Clifford (Director), Julie Clifford (Committee member), Jane Hamilton (therapist), David Gorvett (member), Mavis Rothwell (member) and Sue Greenall (member).
2	**Minutes of the previous AGM**
	The minutes of the AGM held on Tuesday 5th November 2024 were approved by Sue Collins and Sheila Dootson.
3	**Matters Arising**
	All matters arising were addressed within the agenda.
4	**Report and Accounts**
a)	**Annual Report** Members received a copy of the Annual Report, which included updates on club attendance, activities, grant income, social events, volunteer contributions, and promotional efforts.
b)	**Annual Accounts** Treasurer Alan Rowe presented the accounts for the year ending 30th September 2025, supported by a PowerPoint summary. • The accounts were independently examined and approved. • Total income and expenditure balanced at approximately £46,000, a significant improvement from the previous year's £7,000 deficit. • Income sources included £11,000 in grants, £3,083 in donations, and £7,318 in investment income. • Alan noted improved financial stability from January onwards, following the first grant award. • Concerns were raised about future income due to rising costs, limited grant availability, and falling interest rates. • Staff costs represent around 50% of total expenditure and are index-linked to the Consumer Price Index.

	Questions: • Marion El Qasem asked if pension contributions were increasing. Serena confirmed that employer contributions are 3% of salary and that the amount increased in line with salary (currently 3% for employers). • Sheila Dootson asked about borrowing. Alan confirmed no borrowing was required and noted the limited investment options available to charities. **The accounts were formally adopted, proposed by Sheila Dootson and seconded by Dorothy Highcock.**
5	**Appointment & Election of Officers**
	Serena listed current Directors and Steering Committee members. • Paul Brent was appointed Director and Deputy Chairman in March 2025. • Members were invited to join the Steering Committee, with an outline of the time commitment involved. • Marion asked about the Chair position following Jim Collins' resignation. Serena confirmed this would be decided at the next Committee Meeting. • Fred Gorvett expressed interest in joining the Steering Committee. Serena will notify him of upcoming meetings. • Christine Booth asked about Director responsibilities. Serena explained the duties and confirmed that, from 18th November, all Directors must complete ID verification with Companies House before the annual confirmation statement can be submitted. • Members were encouraged to form or revive branch-level steering committees to share ideas and concerns with the main committee. • June Atkinson asked how to form a branch committee. Serena suggested informal post-club meetings to discuss ideas and feedback, appointing a Chair person and a secretary to keep a written record. **Outcome: All current Directors and Committee Members were reappointed for the forthcoming year.**
6	**Membership Subscriptions 2025-2026**
	• Membership will remain at £10 per person per annum. • Subscription forms will be distributed at clubs and collected over the coming weeks. • A register of paid members will be maintained. • Serena reminded tax-paying members to complete the Gift Aid section to enable additional claims on subscriptions and donations.
7	**Any Other Business**
	• Fred Gorvett expressed appreciation to Dot and Mavis for organising trips and events. • Paul Brent extended his appreciation and thanked the Coordinator, all of the volunteers, and members for their contributions to Salford Heart Care's success. • A round of applause followed in recognition.
	The meeting closed at 11:20am.